



2008 Data Collection

Purpose

This survey serves statistical as well as monitoring purposes and is necessary for Statistics Canada and the Canadian Radio-Television and Telecommunications Commission (CRTC) to fulfill their mandate as set out in their respective Acts.

Statistics Canada will use data from the survey to produce national and regional estimates of activity in telecommunications industries

Authority

This survey is collected under the authority of the *Statistics Act*, Revised Statutes of Canada 1985, Chapter S-19 and under the authority of the *Telecommunications Act*, Section 37. The *Telecommunication Act* applies for all forms and the *Statistics Act* for a sub-set of forms: each form indicates the authority or authorities that apply.

Completion of this survey is a legal requirement under the *Statistics Act* and the *Telecommunications Act*.

Confidentiality

The information collected will be dealt with by the CRTC in accordance with the provisions of the *Telecommunications Act* and by Statistics Canada in accordance with the provisions of the *Statistics Act*, as outlined below:

The CRTC will not knowingly disclose confidential information from this survey or knowingly allow it to be disclosed, unless the confidential status of the information is withdrawn by a representative of your organization; or the CRTC considers the information to be relevant to the determination of a matter before it and determines that the disclosure is in the public interest.

Statistics Canada is prohibited by law from divulging information collected for its own purposes, which relates to any identifiable business without the previous written consent of that business. The data from this survey will be treated in strict confidence by Statistics Canada, used for statistical purposes and published in aggregate form only. The confidentiality provisions of the *Statistics Act* are not affected by the *Access to Information Act* or any other legislation.

Data Sharing Agreements

To reduce response burden and to ensure more uniform statistics, Statistics Canada has entered into a data sharing agreement under section 11 of the *Statistics Act* with the Institut de la statistique du Québec, to share information from this survey concerning respondents' Quebec operations. The *Act Respecting the Institut de la statistique du Québec Act* gives the Institut the authority to collect on its own the information requested in this report, and contains the same provisions for confidentiality and penalties for disclosure of information as the federal *Statistics Act*.

Collection Registration Number: STC/SAT-430-60105



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Privacy Notice

This Statement explains the purpose and use of certain personal information that is collected as part of the Data Collection System (DCS).

The collection and use of personal information for this system is authorized by the Telecommunications Act, the Broadcasting Act and the Statistics Act. The CRTC collects, uses and discloses personal information in accordance with the federal *Privacy Act*. The personal information may be disclosed without your consent for purposes not outlined in this Statement pursuant to subsection 8(2) of the *Privacy Act*.

The CRTC will use your personal information for the following purpose: to maintain and update contact information for Canadian Carriers required to register with the Commission pursuant to *Telecom Circular 2003-1*, Ottawa, 11 December 2003, *Telecom Circular 2005-4*, Ottawa, 9 February 2005 and *Telecom Circular CRTC 2007-17*, Ottawa, 18 October 2007 and/or Statistics Canada and to publish registration lists on the CRTC's Website at <http://www.crtc.gc.ca/eng/lists.htm>. The personal information collected by this system will be retained for a maximum of 10 years and will be processed by the Information Holding Directorate at the CRTC.

The *Privacy Act* states that you have the right to access your personal information and request changes to incorrect information. To access your personal information, notify us about incorrect information or to withdraw participation after submitting your information, contact our office either electronically by using the DCS contact form (<http://support.crtc.gc.ca/asp/forms/eng/dcs.asp>) or by telephone at (819) 997-4597 or toll-free (877) 249-2782, or by Fax at (819) 953-0795. For more information about your right to access, see http://infosource.gc.ca/inst/rtc/fed07_e.asp

If you require clarification about this Statement, contact our Privacy Coordinator at (819) 997-4274 or toll-free at (877) 249-2782. For more information on privacy issues and the *Privacy Act* in general, consult the Privacy Commissioner at http://www.privcom.gc.ca/index_e.asp or by phone at (800) 282-1376.

Instructions

Please complete all parts of the package and then mail it back by 16 March 2009 in the self-addressed stamped envelope provided. For additional instructions please consult our web site at <http://www.crtc.gc.ca/dcs/eng/current/index.htm>.

The CRTC can be reached either electronically by using the DCS contact form; <http://support.crtc.gc.ca/asp/forms/eng/dcs.asp> or by telephone at (819) 997-4597 or toll-free at (877) 249-2782, or by Fax at (819) 953-0795.

Data in grey cells is information your entity has previously provided to the CRTC.



Data Collection for the period ended 31st December 2008

Collected under the authority of the Telecommunications Act and the Statistics Act

Simplified Registration Form – Filed in Confidence

This Simplified Registration Form package is to be completed by each legal entity that supplied one of several telecommunications-related services, products, and/or owned or managed telecommunications facilities in Canada on a commercial basis at any point during 2008.

Part A – Entity Information

Entity ID: XXXXX

a1.	Langue / Language of preference Veuillez préciser dans quelle langue vous désirez recevoir vos documents à l'avenir. / Please specify your language of preference for future communications.	<input type="checkbox"/> English <input type="checkbox"/> Français
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The following address is on file for this reporting entity. Please confirm that the address is correct or update the necessary details in the space provided.

		<input type="checkbox"/> Address information in Part A has not changed
		Update address information as required
a2.	Legal name	
a3.	Trade name(s)	
a4.	Address	
a5.	City	
a6.	Province/State	
a7.	Postal/ZIP Code	
a8.	Country	
a9.	Telephone	
a10.	Fax	
a11.	Regulatory email	
a12.	Web Site	

Part B – Response Manager Information

Entity ID: XXXXX

This form must be authorized by the Response Manager. The Response Manager is the single point-of-contact in managing the form completion process on behalf of the applicable entity.

		<input type="checkbox"/> Response Manager information in Part B has not changed
		Update Response Manager information as required
b1.	Name of Officer	
b2.	Position Title	
b3.	Street Address	
b4.	City	
b5.	Province/State	
b6.	Postal/ZIP Code	
b7.	Telephone number	
b8.	Fax number	
b9.	e-mail address	



Data Collection for the period ended 31st December 2008 Collected under the authority of the Telecommunications Act and the Statistics Act Simplified Registration Form – “Filed in Confidence”

Part C – Monitoring Information for 2008

Entity ID: XXXXX

Please provide the following information about the reporting entity's telecommunications operations.

		2007	2008
c1.	GST number Please provide your GST number.		<input type="checkbox"/> 2007 information has not changed _____ _____
c2.	Canadian Telecommunications Operating Revenues Please provide revenues in dollars to the nearest thousands for each type of service provided.		Local & Access - VoIP _____ - Traditional _____ Mobile & Paging _____ Internet _____ Long Distance _____ Data Link & Private Line _____ Calling Cards _____
c3.	Telecommunications Facilities What types of telecommunications facilities did the reporting entity own or manage at any time during 2008?		<input type="checkbox"/> <i>No Facilities</i> _____ <input type="checkbox"/> DSLAM equipment <input type="checkbox"/> Licensed spectrum <input type="checkbox"/> Fibre optic Backbone <input type="checkbox"/> Local Exchange

Part D – Affiliated Reporting Entities

Entity ID: XXXXX

Related companies are determined in accordance with Section 3840 of the Handbook of the Canadian Institute of Chartered Accountants and provide telecommunications services or owned telecommunications facilities in Canada. The CRTC has the following records regarding this reporting entity's affiliates. Please confirm that the list of affiliates as of 31 December 2008 is correct and make updates as required.

- No affiliates or related entities
- Entities information in Part D has not changed

	Affiliates as of 31 December 2008	No longer affiliated	Specify reason if no longer affiliated
d1.		<input type="checkbox"/>	
d2.		<input type="checkbox"/>	
d3.		<input type="checkbox"/>	
d4.		<input type="checkbox"/>	
d5.		<input type="checkbox"/>	

New affiliates – list any new affiliates below. Use a separate sheet of paper if additional space is required.

	Name of affiliate	Reason for new affiliation
d6.		
d7.		
d8.		
d9.		
d10.		



2008 Data Collection

Collected under the Authority of the Telecommunications Act

Registration Lists Contact Information

Part E – Registration Lists

Entity ID: XXXXX

There is a requirement for telecommunications entities to register with the CRTC. Please confirm that the registration list entries are correct, or update the details with the check boxes provided. If there is a requirement for you to register on a list not shown below, i.e. a CLEC, Non-Dominant Carrier, Basic International Telecommunications Services (BITS) licensee or a Wireless Carrier, please consult our website (<http://www.crtc.gc.ca/eng/lists.htm>) for information as to how to register.

		Currently Registered As:	Add to list	Remove from list
e1.	Competitive Pay Telephone Service Providers (CPTSP)			<input type="checkbox"/>
e2.	Digital Subscriber Line Providers			<input type="checkbox"/>
e3.	Resellers			<input type="checkbox"/>
e4.	Resellers of High Speed Retail Internet Service			<input type="checkbox"/>

Part F – Contact Person on Registration Lists Publication

Entity ID: XXXXX

The CRTC has the following address and contact on file for this reporting entity's registration list publication information. This information is being collected to maintain the CRTC Telecommunications Registration Lists and some of this information may be published on the CRTC web site.

Please confirm that the address is correct or update the necessary details in the space provided. The CRTC will use the information provided for all relevant registration lists (as per Part E), however, if you require distinct publication details for different registration lists, please provide the information on a separate page, specifying the registration lists and corresponding contact information.

Use Response Manager information as provided in Part B of the "Simplified Registration Form"

		Update address information as required if different than Response Manager
f1.	Contact First Name	
f2.	Contact Last Name	
f3.	Title	
f4.	Street Address	
f5.	City	
f6.	Province/State	
f7.	Postal/ZIP Code	
f8.	Country	
f9.	Telephone number	
f10.	Fax number	
f11.	e-mail	
f12.	Web Site Address	
f13.	Trade Name	

Authorization and Signature

By submitting this Simplified Registration Form package, you are confirming that you have:

- 1) shown the Specific Privacy notice Statement to any individual on whose behalf you are submitting personal information shown in Part F above (e.g. phone number, fax number, e-mail address); and
- 2) obtained their consent to submit such information to the CRTC for the purpose for which it is being collected.

Signature (Response Manager)

Date