



## 2010 Telecommunications Survey

### Purpose

This survey serves statistical as well as monitoring purposes and is necessary for Statistics Canada and the Canadian Radio-Television and Telecommunications Commission (CRTC) to fulfill their mandate as set out in their respective Acts.

Statistics Canada will use data from the survey to produce national and regional estimates of activity in telecommunications industries.

The CRTC will use data from the survey to produce the Communications Monitoring Report; maintain contact details for the entity, Response Manager and Registration Lists; and to identify entity affiliates.

### Authority

This survey is conducted under the authority of the *Statistics Act*, Revised Statutes of Canada 1985, Chapter S-19 and under the authority of the *Telecommunications Act*, Section 37. The *Telecommunication Act* applies for all forms and the *Statistics Act* for a subset of forms: each form indicates the authority or authorities that apply.

Completion of this survey is a legal requirement under the *Statistics Act* and the *Telecommunications Act*.

### Confidentiality

The information collected will be dealt with by the CRTC in accordance with the provisions of the *Telecommunications Act* and by Statistics Canada in accordance with the provisions of the *Statistics Act*, as outlined below:

The CRTC will not knowingly disclose confidential information from this survey or knowingly allow it to be disclosed, unless the confidential status of the information is withdrawn by a representative of your organization; or the CRTC considers the information to be relevant to the determination of a matter before it and determines that the disclosure is in the public interest.

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*.

The confidentiality provisions of the *Statistics Act* are not affected by either the *Access to Information Act* or any other legislation. Therefore, for example, the Canada Revenue Agency cannot access identifiable survey records from Statistics Canada.

These survey data will only be used for statistical purposes and will be published in summary form only.

### Data Sharing Agreements

To reduce respondent burden, Statistics Canada has entered into data sharing agreements with provincial and territorial statistical agencies and other government organizations, which must keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

**Section 11** of the [Statistics Act](#) provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the [Statistics Act](#). Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia and the Yukon.

The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Collection Registration Number: STC/SAT-430-60105



## 2010 Telecommunications Survey

### Privacy Notice

This Statement explains the purpose and use of certain personal information that is collected as part of the 2010 Telecommunications Survey.

The collection and use of personal information for this survey is authorized by the Telecommunications Act and the Statistics Act. The CRTC collects, uses and discloses personal information in accordance with the federal *Privacy Act*. The personal information may be disclosed without your consent for purposes not outlined in this Statement pursuant to subsection 8(2) of the *Privacy Act*.

The CRTC will use your personal information for the following purpose: to maintain and update contact information for Canadian Carriers required to register with the Commission pursuant to *Telecom Circular 2003-1*, Ottawa, 11 December 2003, *Telecom Circular 2005-4*, Ottawa, 9 February 2005 and *Telecom Circular CRTC 2007-17*, Ottawa, 18 October 2007 and/or Statistics Canada and to publish registration lists on the CRTC's Website at <http://www.crtc.gc.ca/eng/8180/8180a.htm>. The personal information collected by this system will be retained for a maximum of 10 years and will be processed by the Information Holding Directorate at the CRTC.

The *Privacy Act* states that you have the right to access your personal information and request changes to incorrect information. To access your personal information, notify us about incorrect information or to withdraw participation after submitting your information, contact our office either electronically by using the DCS contact form (<http://support.crtc.gc.ca/asp/forms/eng/dcs.asp>) or by telephone at (819) 997-4597 or toll-free (877) 249-2782, or by Fax at (819) 994-0218. For more information about your right to access, see [http://infosource.gc.ca/inst/rtc/fed07\\_e.asp](http://infosource.gc.ca/inst/rtc/fed07_e.asp)

If you require clarification about this Statement, contact our Privacy Coordinator at (819) 997-4274 or toll-free at (877) 249-2782. For more information on privacy issues and the *Privacy Act* in general, consult the Privacy Commissioner at [http://www.privcom.gc.ca/index\\_e.asp](http://www.privcom.gc.ca/index_e.asp) or by phone at (800) 282-1376.

### Instructions

Please complete all parts of the forms and then mail them back by 31 March 2011 in the self-addressed stamped envelope provided, or mail it to the attention of Telfinco at CRTC, Ottawa, Ontario, K1A 0N2.

For additional instructions please consult our web site at <http://www.crtc.gc.ca/dcs/eng/current/index.htm>.

The CRTC can be reached electronically by using the DCS contact form; <http://support.crtc.gc.ca/asp/forms/eng/dcs.asp> or by telephone at (819) 997-4597 or toll-free at (877) 249-2782, or by Fax at (819) 994-0218.

Data in white text is information your entity has previously provided to the CRTC.



### Data Collection for the period ended 31<sup>st</sup> December 2010 Collected under the authority of the Telecommunications Act and the Statistics Act Simplified Registration Form – Filed in Confidence

This Simplified Registration Form is to be completed by each legal entity that supplied at least one of several telecommunications-related services or products, and/or owned or managed telecommunications facilities in Canada on a commercial basis at any point during 2010.

#### Part A – Entity Information

Entity ID: XXXXX

<b>a1.</b>	<b>Langue de préférence / Language of preference</b> Veuillez préciser dans quelle langue vous désirez recevoir vos documents à l'avenir. / Please specify your language of preference for future communications.	<input type="checkbox"/> English <input type="checkbox"/> Français
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The following address is on file for this reporting entity. Please confirm that the address is correct or update the necessary details in the space provided.

		<input type="checkbox"/> Entity information has not changed
		Update entity information as appropriate
<b>a2.</b>	<b>Legal name of Entity</b>	
<b>a3.</b>	<b>Trade name</b>	
<b>a4.</b>	<b>Street Address</b>	
<b>a5.</b>	<b>City</b>	
<b>a6.</b>	<b>Province</b>	
<b>a7.</b>	<b>Postal Code</b>	
<b>a8.</b>	<b>Country</b>	
<b>a9.</b>	<b>Telephone number</b>	
<b>a10.</b>	<b>Fax number</b>	
<b>a11.</b>	<b>Regulatory email</b>	
<b>a12.</b>	<b>Web Site</b>	

#### Part B – Response Manager Information

Response Manager ID: XXXXX

This form must be signed by the Response Manager, who is the single point of contact in managing the form completion process on behalf of the applicable entity.

		<input type="checkbox"/> Response Manager information has not changed
		Update Response Manager information as appropriate
<b>b1.</b>	<b>Salutation</b>	
<b>b2.</b>	<b>First Name</b>	
<b>b3.</b>	<b>Last Name</b>	
<b>b4.</b>	<b>Title</b>	
<b>b5.</b>	<b>Company</b>	
<b>b6.</b>	<b>Street Address</b>	
<b>b7.</b>	<b>City</b>	
<b>b8.</b>	<b>Province</b>	
<b>b9.</b>	<b>Postal Code</b>	
<b>b10.</b>	<b>Country</b>	
<b>b11.</b>	<b>Telephone number</b>	
<b>b12.</b>	<b>Fax number</b>	
<b>b13.</b>	<b>e-mail</b>	
<b>b14.</b>	<b>Web Site</b>	



**Data Collection for the period ended 31<sup>st</sup> December 2010**  
**Collected under the authority of the Telecommunications Act and the Statistics Act**  
**Simplified Registration Form – Filed in Confidence**

**Part C – Entity Details for 2010**

Entity ID: XXXXX

Please provide the following information about the reporting entity's operations.

		2009	2010
c1.	<b>Gross operating revenues</b> Please provide the entity's gross operating revenues (in dollars) from your latest annual financial statements.		_____
c2.	<b>Type of reporting Entity</b> Please identify the type of reporting entity		<input type="checkbox"/> Single Corporation <input type="checkbox"/> Provincial Government <input type="checkbox"/> Municipal Government <input type="checkbox"/> Co-operative <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Partnership <input type="checkbox"/> Other
c3.	<b>Availability of financial statements</b> Please indicate the date at which the most recent annual financial statements became available.		_____ (YYYY-MM-DD)
c4.	<b>Year end</b> Please indicate the year end date for the most recent annual financial statements.		_____ (YYYY-MM-DD)
c5.	<b>Period covered by the financial statement</b> Please indicate the number of months covered by the most recent annual financial statements.		_____
c6.	<b>GST number</b> Please provide the entity's GST number.		<input type="checkbox"/> No changes ----- <input type="checkbox"/> GST number _____

**Part D – Telecommunications Information for 2010**

Entity ID: XXXXX

Please provide the following information about the reporting entity's telecommunications operations.

		2009	2010
d1.	<b>Canadian Telecommunications Operating Revenues</b> Please provide revenues in dollars		_____
d2.	<b>Telecommunications Services</b> For which telecommunications services did the reporting entity have billed revenues in 2010?		<input type="checkbox"/> No Services ----- <input type="checkbox"/> Local & Access (Access Dependent) <input type="checkbox"/> Local & Access (Access Independent –VOIP) <input type="checkbox"/> Long Distance <input type="checkbox"/> Data Link <input type="checkbox"/> Private Line <input type="checkbox"/> Internet <input type="checkbox"/> Mobile & Paging <input type="checkbox"/> Pay Telephone
d3.	<b>Telecommunications Facilities</b> Which of the following types of telecommunications facilities did the reporting entity own or manage during 2010?		<input type="checkbox"/> No Facilities ----- <input type="checkbox"/> DSLAM equipment <input type="checkbox"/> Fibre optic Backbone <input type="checkbox"/> Licensed spectrum <input type="checkbox"/> Local Exchange



**Data Collection for the period ended 31<sup>st</sup> December 2010**  
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**Part E – Affiliated Reporting Entities**

Entity ID: XXXXX

Related companies are determined in accordance with Section 3840 of the Handbook of the Canadian Institute of Chartered Accountants. Please identify those that provide Telecommunications, Broadcasting and/or New Media services, owned telecommunications facilities in Canada, and/or have Broadcasting Licence(s). The CRTC has the following records regarding this reporting entity's affiliates. Please confirm that the list of affiliates as of 31 December 2009 is correct or update it as required.

- No affiliates or related entities
- Entities' information in Part D has not changed

	Affiliates as of 31 December 2009	No longer affiliated	Reason no longer affiliated
e1.		<input type="checkbox"/>	
e2.		<input type="checkbox"/>	
e3.		<input type="checkbox"/>	
e4.		<input type="checkbox"/>	
e5.		<input type="checkbox"/>	

**New affiliates** – list any new affiliates below. Use a separate sheet of paper if additional space is required.

	Name of affiliate	Reason for new affiliation
e6.		
e7.		
e8.		
e9.		
e10.		

**Part F – Business Operation**

Entity ID: XXXXX

Please provide a description of the Entity's business operations.

f1.	
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**2010 Data Collection**  
**Collected under the authority of the Telecommunications Act and the Statistics Act**  
**Registration Lists Contact Information**

**Part G – Registration Lists**

Entity ID: XXXXX

There is a requirement for telecommunications entities to register with the CRTC. Please confirm that the registration list entries below are correct, or update the details with the check boxes provided. If there is a requirement for your entity to appear on a registration list not shown below, i.e. a CLEC, Non-Dominant Carrier, Basic International Telecommunications Services (BITS) licensee or a Wireless Carrier your entity must register. Please consult our website (<http://www.crtc.gc.ca/eng/8180/8180e.htm>) for information on how to register.

	Currently Registered As:	Add to list	Remove from list
g1. Competitive Pay Telephone Service Providers (CPTSP)		<input type="checkbox"/>	<input type="checkbox"/>
g2. Digital Subscriber Line Providers		<input type="checkbox"/>	<input type="checkbox"/>
g3. Resellers		<input type="checkbox"/>	<input type="checkbox"/>
g4. Resellers of High Speed Retail Internet Service		<input type="checkbox"/>	<input type="checkbox"/>

**Part H – Contact Person for Registration Lists Publication**

Entity ID: XXXXX

The CRTC has the following address and contact on file for this reporting entity's registration list publication information. This information is being collected to maintain the CRTC Telecommunications Registration Lists and some of this information may be published on the CRTC web site.

Please confirm that the address below is correct or update the necessary details in the space provided. The CRTC will use the information provided for all relevant registration lists (as per Part G). If you require distinct publication details for each registration list, please provide the information on a separate page, specifying the registration lists and corresponding contact information.

Use Response Manager information as provided in Part B

		If Contact Person information is different than Response Manager
	Salutation	
h1.	First Name	
h2.	Last Name	
h3.	Title	
h4.	Street Address	
h5.	City	
h6.	Province	
h7.	Postal Code	
h8.	Country	
h9.	Telephone number	
H10.	Fax number	
h11.	E-mail	
h12.	Web Site Address	
h13.	Trade Name	

**Authorization and Signature**

By submitting this Simplified Registration Forms, you are confirming that you have:

- 1) shown the specific Privacy Notice Statement to any individual on whose behalf you are submitting personal information shown in Part H (e.g. phone number, fax number, e-mail address); and
- 2) obtained their consent to submit such information to the CRTC for the purpose for which it is being collected.

\_\_\_\_\_  
Signature (Response Manager as provided in Part B)

\_\_\_\_\_  
Date